

BROOMHAUGH & RIDING PARISH COUNCIL

I hereby give notice that the next meeting of the Parish Council will be held in Church Cottage, Church Lane, Riding Mill
On Monday 11th February at 7.45 p.m.

All members of the Council are hereby summoned to attend for the purpose of considering and resolving upon the business to be transacted at the meeting as set out hereunder.

Cllr. Dale will be available from 7.15pm and members of the public may put questions to the Council from 7.30-7.45pm.

Dated: 6th February 2019

Catherine Harrison, Parish Clerk

AGENDA

1. **Apologies for Absence**

2. **Declaration of Interests**

To receive: disclosures of personal and prejudicial interests from Councillors on matters to be considered at the meeting.

3. **Minutes**

To resolve: that the minutes of the Council meeting held on 10th December 2018 be signed as a correct record.

4. **Matters Arising**

- (i) *Minute 18/62(i) – Relocation of bus stop.* Done
- (ii) *Minute 18/114(i) – Sports Club s106 funding.* Update from Cllr. Dale under item 5;
- (iii) *Minute 18/114(ii) – School bus drop off issues.* Update from Cllr. Dale under item 5;
- (iv) *Minute 18/118 – Play Park Health & Safety – procedures for reporting accidents and incidents.* Update from the Clerk;
- (v) *Minute 18/126(ii) – Tennis Club lease.* Update from Cllr. Dunhill.

5. **County Councillor Report**

To receive: a report from Cllr. Dale on matters of interest not included elsewhere on the agenda.

6. **Delegation of Councillors' Responsibilities**

To review and update: the current list of responsibilities delegated to individual councillors, including:

- Appointment of VHT trustees/representatives;
- Overview of footpaths including maintenance and access issues;
- RM Play & Regeneration Group
- Legal issues.

7. **Riding Mill Play & Regeneration Group**

To note: the Group's new projects and to establish what, if any, input was needed from the PC.

8. **Play Park Yearly inspection**

To appoint: a company to undertake the yearly safety inspection.

9. **General Village Maintenance**

(i) To note: any issues of concern.

(ii) To consider: whether to establish a sub-group to undertake a review of maintenance issues and to decide how best to allocate the additional funds budgeted for enhanced services.

10. **Finance**

a) *Monthly expenditure*

To receive for approval:

- (i) a summary of payments for authorisation and the bank reconciliation (Paper A)
- (ii) an overall review of current budget spending (Paper B).

- b) *Bridges sinking fund*
To resolve: to open a separate reserve account with Unity Trust Bank to use as a sinking fund for future bridge replacement.
- c) *Riding Mill Allotment Association – rent review*
To agree: on the rent to be charged to the Association in 2019/20 (Paper c).

11. **Handyman**

- (i) To receive: a report of the Handyman's work for January.
(ii) To consider: a request to raise Neetfleet's monthly fee.

12. **Planning**

To report:

- (i) that the following planning applications are under consideration by NCC:
- 18/03877/FUL – Knotts Wood, Main Road. Single storey extension. PC – no objection but comments re surface water drainage;
 - 19/00298/299/300/HEGRMN – Hedge removal by pumping station;
 - 19/00304/VARYCO – Spellbound, Whiteside Bank (relates to earlier application)
- (ii) that the following planning applications have been considered by NCC and granted permission:
- 18/04429/FUL -33 Station Close. Lean to front extension. PC – no objection;
 - 18/03752/PRUTPO – Holmfield, Sandy Bank. Tree works;
 - 18/03888/LBC – Thirlwell, Broomhaugh. Replacement of sash windows and changes to internal layout.
- (iii) that the following planning applications have been considered by NCC and refused permission:
- 18/01223/FUL & 18/01224/LBC – Riding Farm.

13. **Consultations**

To decide: on a response to the following consultation:

- Northumberland Local Plan. Consultation period: 30th January – 13th March 2019,

14. **Correspondence**

To consider: any correspondence issues not covered elsewhere on the agenda.

15. **Minor Matters**

- (i) Village Hall Trust – to note changes to the management committee;
- (ii) Annual Parish Meeting – to agree on the date of this year's annual Parish Meeting and to consider possible topics to discuss;
- (iv) Litter Pick – to agree on a date for this year's litter pick;
- (v) Roadside Litter signs;
- (vi) Permissive footpath through Helister's Wood to the blue bridge;
- (vii) Building plot opposite the Old Tavern.

16: **Date of Future Meeting**

To resolve: that the next meeting of the Council should be held on Monday 11th March 2019.

Correspondence

Mr N Turner, Marchburn Lane bridge repairs/mill pond project