**BROOMHAUGH & RIDING PARISH COUNCIL**

I hereby give notice that the next meeting of the Parish Council will be held in Church Cottage, Church Lane, Riding Mill

On Monday 12th March at 7.45 p.m.

All members of the Council are hereby summoned to attend for the purpose of considering and resolving upon the business to be transacted at the meeting as set out hereunder.

Cllr. Dale will be available from 7.15pm and members of the public may put questions to the Council from 7.30-7.45pm.

**Dated: 7th March 2018 Catherine Harrison, Parish Clerk**

# AGENDA

# 1. Apologies for Absence

2. **Declaration of Interests**

To receive: disclosures of personal and prejudicial interests from Councillors on matters to be considered at the meeting.

3. **Minutes**

To resolve: that the minutes of the Council meeting held on 12th February 2018 be signed as a correct record.

4. **Matters Arising**

(i) *Minute18/04(i) – Relocation of bus stop sign.* No progress – defer to future meeting;

(ii) *Minute 18/04(ii) – Millfield Road signage*. Update from Cllr. Dunhill;

(iii) *Minute 18/15(ii) – Installation of bollard outside property on Millfield Road.* Update from Clerk;

(iv) *Minute 18/16(i) – Annual Parish Meeting*. Update from the Clerk.

5. **Circulation of draft Minutes**

 To agree: on the protocol for the circulation of the draft minutes.

6. **County Councillor Report**

 To receive: a report from Cllr. Dale on matters of interest not included elsewhere on the agenda.

7. **Education Consultations**

 To consider responses to the following consultations (documents previously circulated):

* Northumberland County Council – Education in the West
* Hadrian Learning Trust – proposals for significant changes at Hexham Middle School and Queen Elizabeth High School
* Consultation on Post-16 Transport in Northumberland

8. **Sports Club**

 (i) To appoint: a councillor to serve on the Sports Club Committee;

 (ii) To resolve: on the grant to be made to the Sports Club in 2018/19 (Ref: Minute 17/100)

9. **Play Park**

 To note: any issues relating to the Play Park.

10. **Old Playground**

 To ratify: the decision to suspend Standing Orders and consider only one quote so that urgent repairs could be undertaken to the surface of the Old Playground.

11. **Tyne Rivers Trust**

 To consider: a suggestion from Tyne Rivers Trust to improve the fish pass and to decide whether the PC is able to make a contribution to the costs.

12. **General Village Maintenance**

 To consider: any village maintenance issues.

13. **Grass cutting contract 2018-20**

 To resolve: on the contractor for the grass cutting contract after reviewing the tenders received (Paper A – Confidential).

14. **Review of Policy Documents**

 To review and readopt the following policy documents:

* Financial Risk Assessment (Paper B)
* Asset Register (Paper C)
* B&RPC Continuity Plan (Paper D)

15. **Implementation of the General Data Protection Regulations**

 To receive: an update from the Clerk on the proposed changes.

16. **Finance**

*a) Monthly expenditure*

 To receive for approval:

1. a summary of payments for authorisation and the bank reconciliation (Paper E);
2. an overall review of current budget spending (Paper F).

 b) *S137 Grant request*

 To consider: a request for funding to help stage the World War One Commemoration weekend.

17. **Planning**

 To report: that the following planning applications are under consideration by NCC:

* 18/00502/FUL – White Hemmels. New rear extension and conversion of garage and stables to residential accommodation. PC – no objection;
* 18/00589/FUL – 4 Burnside, Mill Close. Porch to side of house. PC – no objection.

18. **Correspondence**

 To consider: any correspondence issues not covered elsewhere on the agenda.

19. **Minor Matters**

(i) Defibrillator Refresher Training

20: **Date of Future Meeting**

To resolve: that the next meeting of the Council should be held on **Thursday 17th May 2018 (please note change to usual day)**.

***VILLAGE LITTER PICK – Saturday 24th March, 10am outside Parish Hall***

***DEFIBRILLATOR REFRESHER TRAINING – Sunday 22nd April, 2pm, Parish Hall***

***ANNUAL PARISH MEETING – Monday 14th May, 7.30pm, Parish Hall***

*Correspondence*

Mr M Terry – excessive noise from bird scarer. Referred to Cllr. Dale for action.