**BROOMHAUGH & RIDING PARISH COUNCIL**

I hereby give notice that a MEETING of the PARISH COUNCIL will be held in the Supper Room, Parish Hall, Riding Mill

#### On Monday 9th March 2015 at 7.45 p.m.

All members of the Council are hereby summoned to attend for the purpose of considering and resolving upon the business to be transacted at the meeting as set out hereunder.

Cllr. Dale will be available from 7.15pm and members of the public may put questions to the Council from 7.30-7.45pm.

**Dated: 4th March 2015 Catherine Harrison, Clerk of the Parish**

# AGENDA

# 1. Apologies for Absence

2. **Declaration of Interests**

To receive: disclosures of personal and prejudicial interests from Councillors on matters to be considered at the meeting.

3. **Myra Dixon**

 To report: the death of Mrs Myra Dixon, former Parish Councillor from 1979 – 2003.

4. **Minutes**

To resolve: that the minutes of the Council meeting held on 9th February 2015 be signed as a correct record.

5. **Matters Arising**

To report: on matters arising from the previous Minutes excluding those included in this agenda.

1. *Minute 15/04(i) – Superfast Broadband.* To note: that the service is now live.
2. *Minute 15/04(iii) – MUGA court.* Update from Mr Archer
3. *Minute 15.04(iv) – Defibrillator.* Update from the Clerk
4. *Minute 15.04(vi) – Light on path from Broomhaugh to the station.* Update from the Clerk
5. *Minute 15/06 – wheelchair access by the Parish Hall leading to play park.* To note: comments received and to decide whether to make this an agenda item for the APM.
6. *Minute 15/07 – Reconditioning of football field.* To note: that the S106 application has been submitted and the outcome will be known by 20th March. Work should start in April.
7. *Minute 15/09 – Bus stop opposite the Wellington Hotel*. Update from the Clerk
8. *Minute 15/11 – Shop*. Update from Cllr. Cairns
9. *Minute 15/13 – Yearly newsletter.* Update from the Clerk
10. *Minute 15/16(iii) – Planning Service changes.* To note: a letter has been sent outlining concerns. Copy on website

(viii) *Minute 15/17 – annual Parish Meeting*. Update from the Clerk

6. **Grass cutting**

 To award: the grass cutting contract for 2015 (Paper A – CONFIDENTIAL).

7. **SCATA**

To report: that Stocksfield Community Association Trading Arm Ltd (SCATA) is about to complete its first affordable housing project and the Chair of SCATA, Pete Duncan, has offered to brief the PC on what it has learnt and how it might be of benefit to Riding Mill.

8. **Policy Documents**

(i) *Review of policy documentation*

To receive: the proposed schedule for the review and re-adoption of policy documentation (Paper B).

(ii) *Financial Risk Assessment and Contingency Plan*

To receive: for comment, a new Financial Risk Assessment document and PC Contingency Plan (Papers C & D) and to consider the recommendations as highlighted in the Financial Risk Assessment document.

9. **Finance**

a) *Monthly expenditure*

 To receive for approval:

1. a summary of payments for authorisation and the bank reconciliation (Paper E – to be tabled at the meeting);
2. an overall review of current budget spending (Paper F - to be tabled at the meeting).

10. **Allotment Association – Yearly Rent**

 To review: the rent charged to the Allotment Association (Paper G).

11. **Consultations**

To report: that the PC has been asked to report on the following consultation (full details available on the website):

* NCC – Local Flood Risk Strategy

12. **Handyman / Village Maintenance**

(i) To report: that the handyman has cleared leaf debris from the kerb along Millfield Road and on the path leading to the single tennis court. He has also cut back ivy in the Play Park. (March payment).

(ii) To report: that a number of trees appear damaged in the Mill Pond area, Marchburn Lane and to consider whether to request a full survey of the area.

13. **Planning**

 To report:

 (i) that the following planning application is under consideration by NCC:

 15/00526/FUL – Coppas, Main Road. Single storey side extension

(ii) that the following planning applications have been considered by NCC and granted permission:

 *None*

14. **Correspondence**

 To consider: any correspondence issues not covered elsewhere on the agenda.

15. **Wayleave Agreement (Bokul, Marchburn Lane)**

 To approve: a new wayleave agreement from Northern Powergrid.

16. **Minor Matters**

 (i) Dog Fouling – Cricket field

 (ii) Fence along path leading from Broomhaugh to the station

17: **Date of Future Meeting**

To resolve: that the next meeting of the Council should be held on Monday 11th May 2015.

18. **Confidential Matters**: Pursuant to section 1(2) of the Public Bodies (Admission to Meetings) Act 1960 it is resolved that, because of the confidential nature of the business to be transacted, the public and press leave the meeting during consideration of these items ( to discuss: Request to increase monthly fee for handyman services).

**REMINDERS**

***VILLAGE LITTER PICK – Saturday 28th March, 10am outside Parish Hall***

***ANNUAL PARISH MEETING - Monday 27th April, 7pm, Parish Hall***

**Correspondence**

*Correspondence received from residents since the February meeting:*

*Mrs L Stephenson: FOI request re frontager responsibilities*

*Mrs J Proud – disabled ramp*

*Mrs S Law – litter problem top of Whiteside Bank*