**BROOMHAUGH & RIDING PARISH COUNCIL**

The next meeting of the above Council will be held in the Supper Room of the Parish Hall on Monday 9th February 2015 at 7.45pm.

Cllr Dale will be available from 7.15pm and members of the public may put questions to the Council from 7.30-7.45pm

# AGENDA

# 1. Apologies for Absence

2. **Declaration of Interests**

To receive: disclosures of personal and prejudicial interests from Councillors on matters to be considered at the meeting.

3. **Minutes**

To resolve: that the minutes of the Council meeting held on 8th December 2014 be signed as a correct record.

4. **Matters Arising**

To report: on matters arising from the previous Minutes excluding those included in this agenda.

(i) *Minute 4(i) – Superfast Broadband* – update from Cllr. Dunhill

(ii) *Minute 4(iii) – Footpath adjacent to the railway* – update from the Clerk

(iii) *Minute 4 (iv) – MUGA* *court* – plans for 2015. Update from Rob Archer

(iv) *Minute 4(vi) – Defibrillator*. To note that the Stephen Carey Fund has agreed to form a partnership with the PC and has installed a defibrillator at the Parish Hall. The PC has made a contribution of £1000. Training for residents will be offered on Sunday 22nd February from 2-4pm.

(v) *Minute 4(vii) – A695 road bridge and Underwood Road bridge* – update from Cllr. Dale

(vi) *Minute 4(viii) – Lighting on the footpath from Broomhaugh to the station.* To note: work is scheduled to commence 12th February.

(vii) *Minute 4(ix) – Paths & Parishes initiative*. To note that the group has now met and would commence by undertaking a review of all public rights of way in the Parish.

(viii) *Minute 7 – Grass cutting* – update from Cllr. Dunhill.

(ix) *Minute 9 – Parish Plan* – update from Cllr. Dunhill.

(x) *Minute 14 – Tree works.* Update from Clerk.

5. **Northumberland Local Plan Core Strategy**

To resolve: on the response to the Local Plan Core Strategy document.

6. **Wheelchair access by the Parish Hall leading to the play park and tennis court.**

To receive: a report from the Clerk on the likely costs for a simplified ramp and to consider whether to ask for further quotes.

7. **Reconditioning of Football Field**

To receive: an update on progress from Cllr. Singer.

8. **Amendment to Standing Orders with regard to the number of quotations required**

To resolve: whether to amend Standing Orders and Financial Regulations so that only two quotations are required for order values between £500 and **£5000** (currently £2000) . Three quotations would be required for orders above £5000 but below £50,000.

9. **Bus Shelter opposite the Wellington Hotel**

To consider: a suggestion to replace the bus shelter on the A695 opposite the Wellington Hotel and to receive a summary of likely costs compared with repainting from the Clerk.

10. **CCTV**

To receive a report from Paul Goldsmith regarding possible installation of CCTV equipment in the village (Paper A).

11. **Shop**

To consider: whether to allocate funding for potential shop initiatives.

12. **Traffic calming measures**

To receive: a report from Cllr. Dale following the initial meeting of the working group.

13. **Yearly Newsletter**

To consider: whether to produce a yearly newsletter and to receive an indication of likely costs from the Clerk.

14. **Finance**

a) Monthly expenditure

To receive for approval:

1. a summary of payments for authorisation and the bank reconciliation (Paper B – to be tabled at the meeting);
2. an overall review of current budget spending (Paper C - to be tabled at the meeting).

b) Reserve accounts

(i) To agree: on the account provider for the second reserve account (nb. Bank of Ireland account is to be closed). Clerk to provide further details.

(ii) To review and agree the allocation of reserve funds to budget categories.

15. **Handyman**

To report: that the handyman has undertaken works in the Play Park to cut back vegetation and clear equipment of moss and dirt. He has also cut back hedges on the approach to station and cleared road edges (January and February payments).

16. **Planning**

To report:

(i) that the following planning applications are under consideration by NCC:

*None received*

(ii) that the following planning applications have been considered by NCC and granted permission:

14/03363/FUL – Hopton Hills – extension to west elevation

14/04022/FUL – 4 Oaklands – replacement of conservatory.

(iii) that NCC plan to make changes to their planning practice (MR/AD).

17. **Annual Parish Meeting**

To agree: the date for the annual Parish Meeting (suggestion Monday 13th April) and to consider who to ask to speak at the meeting (possible topics: traffic calming measures in the village, neighbourhood plan).

18. **Correspondence**

To consider: any correspondence issues not covered elsewhere on the agenda.

19. **Minor Matters**

(i) Seat for the Spinney donated by Cllr. Reid

(ii) Attendance at meetings – Tynedale Forum 15th April

(iii) Village litter pick

(iv) Gas repairs throughout village

20: **Date of Future Meeting**

To resolve: that the next meeting of the Council should be held on Monday 9th March 2015.

**Correspondence**

*Correspondence received from residents since the December meeting:*

Mr D Henderson – Japanese Knotweed, Millfield Road

Dr J Young – email re Millfield Road ambulance access and defibrillator

Mrs Furness - letter re traffic congestion in Broomhaugh and misdirection of lorries.

Mr E Nickson re rights of access to the allotments

Mr D Henderson – copies of letters sent to Northumbrian Water and Environment Agency re pollution incident by the Wellington Hotel.