**BROOMHAUGH & RIDING PARISH COUNCIL**

The next meeting of the above Council will be held in the Supper Room of the Parish Hall on Monday 14th July 2014 at 7.45pm.

Cllr Dale will be available from 7.15pm and members of the public may put questions to the Council from 7.30-7.45pm

# AGENDA

# 1. Apologies for Absence

2. **Declaration of Interests**

To receive: disclosures of personal and prejudicial interests from Councillors on matters to be considered at the meeting.

3. **Minutes**

To resolve: that the minutes of the Council meeting held on 12th May be signed as a correct record.

4. **Matters Arising**

To report: on matters arising from the previous Minutes excluding those included in this agenda.

1. Minute 5 – Additional councillor needed to sit on planning Sub-Committee;
2. Minute 8(i) – A695 Road bridge over the railway (ADa) & Railway Bridge, Underwood Road;
3. Minute 8(v) – Triodos bank account;
4. Minute 8(vi) – Debmat;
5. Minute 8(vii) – Youth club progress;
6. Minute 16 – Grass cutting;
7. Minute 19 – Dene Terrace wall;
8. Minute 22(ii) – Planters at station;
9. Minute 22(iii) – Lighting on footpath from Broomhaugh to the Station;
10. Minute 22(v) – WW1 Commemoration.

5. W**heelchair access by Parish Hall leading to the Play Park and Tennis Court**

To review: current progress on this matter.

6. **Hedging by single tennis court**

To report: that following discussions with local residents it was suggested that a fast growing Leylandii hedge be planted adjacent to the tennis court. A quote for hedging has been sought from Halls of Heddon and the cost of all materials (hedging, compost, stone mulch) would be £319.30.

 To approve: the cost of the materials and plants.

7. **Play Park**

 To report:

1. That the RoSPA inspection has recently been completed and no major issues have been raised;
2. That to replace the two larger swings the cost would be £408 plus VAT and if Playdale completes the work there would be an additional labour charge of £295.

To resolve: whether to proceed with this project or wait until additional work is undertaken on the play park.

1. That a tree surgeon has been instructed to remove a dead tree from the riverbank adjacent to the play park. The cost would be £250.
2. To consider: comments received about possible improvements to the play park.

8. **Speed Activated Signs**

To receive: an initial idea of costs for repositioning the existing signs and installing two additional signs.

9. **Spinney Entrance**

To consider: whether to create a new opening in the Spinney wall which would allow easier, safer access to the Spinney. An initial quote had been received which indicated the maximum cost of this work would be £500 which would also include a non-slip access ramp suitable for wheelchairs.

10. **Finance**

a) Annual Accounts

To report: that the External Auditor has requested two changes to the 2013/14 accounts, namely that the Fixed Asset value for 2012/13 should be restated to reflect original purchase cost rather than insurance valuations (the Clerk had done this for 2013/14 but it was necessary to do this for 2012/13 to highlight any changes to the Assets). Secondly, the Council Tax Grant received with the precept should have been recorded as “other receipts” rather than precept.

To agree: on the revised set of accounts for 2013/14 (Paper A).

b) Monthly expenditure

 To receive for approval:

(i) a summary of payments for authorisation and the bank reconciliation;

(ii) an overall review of current budget spending.

11. **Clerk’s Appraisal /Pay Award**

 To note: that following a recent appraisal the Clerk has passed her probationary period.

 To agree:

1. on the Clerk’s pay award for 2014/15;
2. whether to increase the Clerk’s hours as suggested following the appraisal to include an additional 4 hours for the week of a PC meeting (8 meetings each year – additional 32 hours in total).

12. **Handyman – June & July reports**

To report: that the Handyman has completed work clearing leaf debris by the tennis courts on Millfield Road, has cleaned the soft play surfaces at the play park of moss and also cut back vegetation around the site. He has also cleaned and treated the bench by the Wellington.

In addition to his core work, the Handyman has cleared vegetation covering a bench on the Slaley Road and also cleared the ground near the single tennis court ready for planting a hedge. This work has been invoiced separately.

13. **Street Lighting**

 To consider: any issues with current street lighting.

14. **Planning**

 To report

1. that the following planning applications are under consideration by NCC:

14/01388/HEGRMN – Land south east of Grey court, Removal of hedge. PC suggested environmental assessment and possible new hedge planted nearby.

14/01723/FUL – Sandy Bank Cottage. Single storey garden room extension.

1. that the following planning applications have been considered by NCC and granted permission:

14/00940/FUL Fairfield, Long Rigg

14/01072/FUL Long Rigg, Long Rigg

14/01523/FUL 1 The Bungalows, Broomhaugh (PC – no objections).

1. that the following planning applications have been considered by NCC and refused permission:

13/03492/FUL – Hopton House, Riding Hills.

15. **Correspondence**

 To consider: any correspondence issues not covered elsewhere on the agenda.

16. **Minor Matters**

17: **Date of Future Meeting**

To resolve: that the next meeting of the Council should be held on Monday 8th September 2014.

18. **Confidential Matters**: Pursuant to section 1(2) of the Public Bodies (Admission to Meetings) Act 1960 it is resolved that, because of the confidential nature of the business to be transacted, the public and press leave the meeting during consideration of these items ( to discuss: FOI requests made by Mr B Young).

**Correspondence**

*Correspondence received from residents since the May meeting:*

Mrs S Soulsby and other residents – re use of the MUGA court and screening of the court

Mrs Rowntree – re repositioning of speed activated signs at Broomhaugh

Mr Porter – email re speed signs

Ms A Samosa – football pitch

Mrs J Padgett – play park

Dr Young – re application to view the accounts

Mr B Young – re application to view the accounts; Emergency vehicles Millfield Road; Pot hole, Millfield Road.

Mincoffs (on behalf of Mr R Tully) – re Millfield Road.

**Consultation Documents**

None